



ERNEST ORLANDO LAWRENCE
BERKELEY NATIONAL LABORATORY

Environment, Health, & Safety
Training Program

EHS 156 ~ Building Managers Orientation

Course Syllabus

Subject Category: Building Managers
Course Length: 2.0 hours
Delivery Mode: Class
Schedule: As Requested
Location/Time: Bldg. 48-109

Course Prerequisite: No
Medical Approval: No

Course Purpose: EHS-156 is designed for Lab employees assigned as Building Managers or Deputy Building Managers. Training course offers familiarization with the duties of Building Managers, including emergency preparedness and facilities coordination.

Course Objectives:

- To familiarize Building Managers with their responsibilities in coordinating the Building Emergency Teams in their building.
- To familiarize Building Managers with their responsibilities to coordinate with the Facilities Department.
- To familiarize Building Managers with the use of the Building Manager radios

Course Instructional Materials:

- PowerPoint slide presentation
- Video tape: Earthquake Preparedness Drill.

Instructor: Valerie Quigley, x7032

Training Compliance Requirements: NFPA 1600

Course Hand-outs: Notebook with appropriate materials.

Participant Evaluation: Written evaluations regarding the effectiveness of the trainer, the training and the visual aids.

Written or Practical Exam: No

Retraining/Recertification: Recommended every three (3) years.

Web Resource: Guidance documents and other LBNL Emergency Management information available: <http://www.lbl.gov/ehs/ep>